

Correspondence Continuing Education



2019 Correspondence Options



These in-service opportunities are offered in a correspondence format.

The participant will receive a packet upon registration. Each packet will contain the necessary reading material and an assignment sheet. It is the participant's responsibility to complete the assignment sheet and to return the completed assignments to 4C-For Children in order for verification to be completed in the Registry.

Please contact 4C-For Children if you have any questions about, or would like to register for, the correspondence continuing education offerings: (414) 562-2650

1-hour Correspondence Education Options Expires on April 1, 2019

(Register for your packet until March 22, 2019)

NEW OPTIONS! While Supplies Last!

Heathy Eating for Children

It may appear to be a daunting task, but getting a young child to eat healthy often isn't as difficult as it seems. In fact, the early years are a perfect age to instill good eating habits. This training explains how.

Keeping your Cool: Dealing with Tantrums and Aggression

This article provides guiding principles to help children redirect anger and aggressive behavior. Key points discussed include: what does work, as opposed to why punishment often doesn't work; and tips on managing temper tantrums.

Meeting the Special Needs of Children

Although every child develops in a unique way and is expected to interact with their environment at an age appropriate level, some children do not develop along the expected developmental continuum. Understanding the milestones children should be reaching at different age levels can greatly increase the child's ability to get help when concerns arise and so a developmental delay can be diagnosed and assistance obtained.

Early Math Skills: Beginning Patterning

This packet will show you how to easily make a learning aid that can encourage the development of the early math skill of patterning. Information on the importance of being able to match items is provided. Ideas for basic matching to more complex matching are included.

Early Math Skills: Matching and Sorting

This packet will show you how to easily make a learning aid that can encourage the development of matching and sorting skills. Background information on the importance of these skills is provided. Ideas for simple to more complex matching skills are included.

Early Math Skills: One to One Correspondence

This packet will show you how to easily make a learning aid that can be used with common manipulatives. Information on the importance of one-to-one correspondence is provided.

Parents as Partners

Building a solid relationship with the parents of the children in your care benefits all involved. Effective communication is a key to successful partnerships between school and home. Learn the ins and outs of how to address issues that may arise with a child or the parent, the keys of keeping the door of communication open, and being a helpful listener.

Bridging the Gap: Improving communication with Parents

Communication between parents and providers isn't always easy, but it is crucial. Understanding each other is key to having shared, similar activities, fundamental values and goals for the child. Discover tips for effective communication with parents and how partnering with parents benefits the child.

Academic Versus Intellectual Learning

Have you heard of the quote "No Child Left Behind"? This article focuses on applying academic instruction and the risk of Early Academic Instructions.

Coping with Autism Spectrum Disorder

Autism is the fastest-growing developmental disorder in the U. S. teachers and providers are now likely to have children who have been diagnosed with ASD in their programs. In this article you will find several options to help you understand with ASD.

Fetal Alcohol Syndrome

This article focuses on FASD and the different challenges that a child might face when they are affected by FASD. It also gives great ideas and tips on how to effectively deal with those challenges as a child care provider.

Mastering the Toilet

Potty talk is serious business. Mastering the toilet is a huge step for all little ones. In this article you will learn the ins and outs of the potty business and the perks that come with it.

Sign Language for All

Recently teachers have used sign language to instruct both typical learners and young children with developmental delays. This article gives great ideas on how providers can enhance young children with their communication skills using sign language.

Correspondence Registration Policies

Please Note: 4C is not responsible for selecting classes for registration.

- If you do not complete or pass your assignment's you will need to re-register & pay the full class fee.
- **Refund and transfer requests:** No Refunds, Transfers or substitutions are granted for continuing education workshops or correspondence packets.
- Correct name spelling and mailing address must be done when assignment is submitted.
- Photocopied or duplicated answers will not be accepted and will be returned to the participant.
- If packets are not returned by due date you will have to re-register and re-pay the full amount.
- If you register over the phone or through the mail, the correspondence packets will be mailed to you. Please allow ample time for delivery. First come first serve as supplies are limited register early.
- Submit the completed registration form with payment to 4C. This can be done:
 - in the office via cash, check, money order, VISA, or MasterCard
 - through the mail with money order
 - or over-the-phone with VISA or MasterCard Call 414-562-2650

All Packets are due on or before April 1, 2019

No Exceptions!!!!

Correspondence Registration Form 2019

Use one form per person

Name: _____

Address: _____

City, State, Zip: _____ Work/Cell Phone: _____ Registry ID # _____

Home Phone: _____ E-mail address: _____

Last 5 digits of Social Security: ____ - ____ - ____ - ____ - ____ Birthdate ____ - ____ - ____

Your professional role

Family Child Care Group Child Care Head Start/Early Head Start 4K Home visitor School-age/Day Camp Other _____

<u>Correspondence Selections</u>	
1-Hour Packets:	\$8.00 each
<input type="checkbox"/> Healthy Eating for Children	Registry Event # 787076
<input type="checkbox"/> Keeping your Cool: Dealing with Tantrums and Aggression	Registry Event # 787077
<input type="checkbox"/> Meeting the Special Needs of Children	Registry Event # 787171
<input type="checkbox"/> Early Math Skills: Beginning Patterning	Registry Event # 787176
<input type="checkbox"/> Early Math Skills: Matching and Sorting	Registry Event # 787178
<input type="checkbox"/> Early Math Skills: One to One Correspondence	Registry Event # 787179
<input type="checkbox"/> Parents as Partners	Registry Event # 787180
<input type="checkbox"/> Bridging the Gap: Improving communication with Parents	Registry Event # 787201
<input type="checkbox"/> Academic versus Intellectual Learning	Registry Event # 787319
<input type="checkbox"/> Coping with Autism Spectrum Disorder	Registry Event # 787320
<input type="checkbox"/> Fetal Alcohol Syndrome	Registry Event # 787321
<input type="checkbox"/> Mastering the Toilet	Registry Event # 787325
<input type="checkbox"/> Sign Language for All	Registry Event #787330

Number of Correspondence Packets: _____ Total Fee: _____

***Payment and registration for a 4C class implies you have read, and agree with all 4C training policies.
Packets are first come first serve. Limited amounts available until sold out.
Please call the office before sending payment to make sure a packet is available.***

Make money orders payable and mail to:
4C-For Children
1736 N. 2nd Street Milwaukee, WI 53212

Office Use:	Fax/Internet/In-Person/Mail/Phone	2018
Registration Date: _____	COR-Packet: <input type="checkbox"/> Pick-up <input type="checkbox"/> Mailed Date: _____	
CA/CR/CK/MO# _____	Paid by: _____	Phone of person paying if diff. _____
Total Amount: _____	4C Rep: _____	Cor: Dec - April