



How to become a Family Certified Child Care Provider In the state of Wisconsin

Call (262) 446-7800 and press option 1 (for certification associate) to register for the Certification Orientation.

At the Certification Orientation you will receive the initial application and other required forms.
You will have six months (6) from the date of attendance to submit a completed application.

There are two levels of Certification:

Regular

Classes Required

1. Introduction to the Child Care Profession
2. Fundamentals of Family Child Care

Provisional

Classes Required

1. Shaken Baby Syndrome (SBS)
2. Sudden Infant Death Syndrome (SIDS)

*** Note: The process and the regulations are the same for both.**

For a complete list of the class offerings you may contact either :

- 4C For Children at (414) 562-2650 or log on to the website at www.4c-forchildren.org

Once your application and other required forms are complete, you will be able to submit to :

Milwaukee Early Care Administration (MECA)
141 NW Barstow - Room 104
Waukesha, WI 53188-3789
Phone: (414) 289-6842

Once your application is accepted, there is a sixty (60) day process. If your background check is approved a Child Care Certification Associate will contact you to set up an appointment to inspect your home for health and safety compliance. This home visit occurs after all the application paper work has been processed.

Milwaukee Early Care Administration makes the final decision regarding approval or denial of an application.