

Correspondence Continuing Education



2018 Correspondence Options



These in-service opportunities are offered in a correspondence format.

The participant will receive a packet upon registration. Each packet will contain the necessary reading material and an assignment sheet. It is the participant's responsibility to complete the assignment sheet and to return the completed assignments to 4C-For Children in order for verification to be completed in the Registry.

Please contact 4C-For Children if you have any questions about, or would like to register for, the correspondence continuing education offerings: (414) 562-2650

1-hour Correspondence Education Options Expires on December 15, 2018

(Register for your packet until December 7, 2018)

NEW OPTIONS! While Supplies Last!

The Importance of Play in Child Development

Many adults do not realize that for young children, playing is learning. Research shows that during a child's earliest years, much of a child's learning, including curiosity and creativity, takes place in the context of play. Learn how play serves more than two dozen developmental functions, as well as how amazing play for children truly is.

Learning While Having Fun

This training discusses the importance of play, examines some of the different types of play and offers play recommendations and play/activity suggestions. Other key points include: breaking down how types of play differ between younger and older kids and benefits of play.

Promoting Cultural and Racial Diversity

Regardless of language, race, or culture, parents and early childhood educators can help children get off to a positive start in life by teaching them how to resist bias and stereotypes.

Developing Friendship Skills

This training will cover the importance of developing friendship skills, the role that 'play' has in making friends and provides advice on how to help children who are having trouble with creating friendships.

Beating Burnout – Child Care Providers Play a Crucial Role

This article focuses on the importance of the role of the child care provider, how this relates to managing stress and beating burnout in the child care setting. The article helps you to answer critical questions about you and your job as a provider.

Understanding Attention Spans in Young Children

Anyone familiar with children between the ages of 1 and 3 will understand the comparison to a hummingbird-flitting from one activity to the next. In this article you will learn how to recognize typical toddler attention spans and how to increase them.

Culturally Competent Child Care

Do you have a culturally competent child care? Culture and cultural competence are important skills caregivers need to develop. This article explains how these skills and/or traits can be developed and then fostered in the classroom and how these skills can be passed unto children.

The Importance of Play and Art Expression in Learning

Review information about how play effects the development of children. Characteristics of play will also be shared. Art as an expression of creativity will be explored. Suggestions to display children's art will also be given.

The Three S's to Success – Understanding Pervasive Development Disorders

This training describes degrees of pervasive development disorder (PDD)- which includes autism, symptoms, diagnosis and early intervention advice. Key points include: define and explaining the "The Three S's model to assist teachers and other caregivers who have children with autism or another form of PDD.

Surviving the Infant and Toddler Years

This training features advice for child care providers and others who lack extensive experience caring for babies and toddlers. Key points discussed include: how much sleep is necessary at what age; attachment and the importance of APGAR scores.

Correspondence Registration Policies

Please Note: 4C is not responsible for selecting classes for registration.

- If you do not complete or pass your assignment's you will need to re-register & pay the full class fee.
- **Refund and transfer requests:** No Refunds, Transfers or substitutions are granted for continuing education workshops or correspondence packets.
- Correct name spelling and mailing address must be done when assignment is submitted.
- Photocopied or duplicated answers will not be accepted and will be returned to the participant.
- If packets are not returned by due date you will have to re-register and re-pay the full amount.
- If you register over the phone or through the mail, the correspondence packets will be mailed to you. Please allow ample time for delivery.
- Submit the completed registration form with payment to 4C. This can be done:
 - in the office via cash, check, money order, VISA, or MasterCard
 - through the mail with money order
 - or over-the-phone with VISA or MasterCard Call 414-562-2650

All Packets are due on or before December 15, 2018

No Exceptions!!!!

Correspondence Registration Form 2018

Use one form per person

Name: _____

Address: _____

City, State, Zip: _____

Home Phone: _____ Work/Cell Phone: _____

E-mail address: _____ Registry ID # _____

Last 5 digits of Social Security: ____ - ____ - ____ - ____ - ____ Birthdate ____ - ____ - ____

Your professional role

Family Child Care Group Child Care Head Start/Early Head Start 4K Home visitor School-age/Day Camp Other _____

Correspondence Selections

<u>1-Hour Packets:</u>	\$8.00 each
<input type="checkbox"/> The Importance of Play in Child Development	Registry Event # 784107
<input type="checkbox"/> Learning while Having Fun	Registry Event # 783904
<input type="checkbox"/> Promoting Cultural and Racial Diversity	Registry Event # 783925
<input type="checkbox"/> Developing Friendship Skills	Registry Event # 784110
<input type="checkbox"/> Beating Burnout – Child Care Providers Play a Crucial Role	Registry Event # 784114
<input type="checkbox"/> Understanding Attention Spans in Young Children	Registry Event # 784117
<input type="checkbox"/> Culturally Competent Child Care	Registry Event # 784125
<input type="checkbox"/> The Importance of Play and Art Expression in Learning	Registry Event # 784129
<input type="checkbox"/> The Three S's to Success – Understanding Pervasive Development Disorders	Registry Event # 784134
<input type="checkbox"/> Surviving the Infant and Toddler Years	Registry Event # 784141

Number of Correspondence Packets: _____ Total Fee: _____

***Payment and registration for a 4C class implies you have read, and agree with all 4C training policies.
Packets are first come first serve. Limited amounts available until sold out.***

Make money orders payable and mail to:
4C–For Children
1736 N. 2nd Street Milwaukee, WI 53212

Office Use:	Fax/Internet/In-Person/Mail/Phone	2018
Registration Date:	COR-Packet: <input type="checkbox"/> Pick-up <input type="checkbox"/> Mailed Date: _____	
CA/CR/CK/MO# _____	Paid by: _____	Phone of person paying if diff. _____
Total Amount: _____	4C Rep: _____	Cor: Oct - Dec